

Voice actor tutorials

You record, in the booth or at home: your role, your timecodes, your delivery.

CONTENTS

1. Record an actor in a home studio · Rythmo band · 5 minutes to get familiar, then the length of the episode being recorded
2. Contractor side: receive and deliver · Project management · 2 minutes

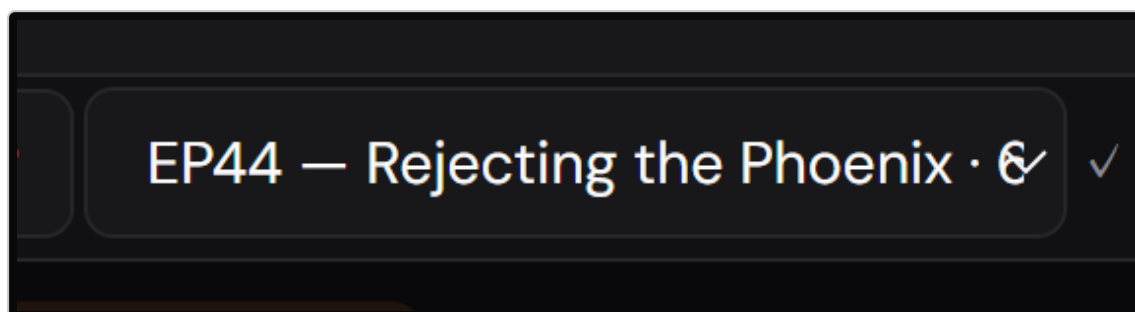
Record an actor in a home studio

An actor records from home, straight inside the application: their band filtered to their own role, with the microphone wired to the record button.

5 minutes to get familiar, then the length of the episode being recorded

01 Open the episode

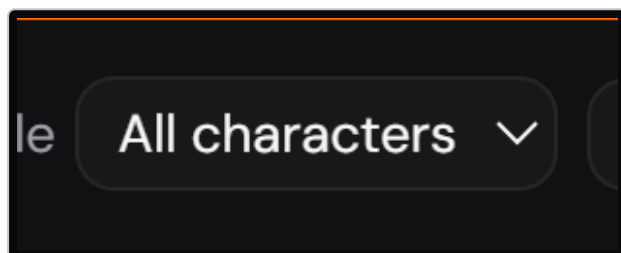
An actor does not need to set everything up themselves: if the adapter already prepared the project, **Ouvrir un projet** (open a project) in the **Fichier** menu is enough. Otherwise, **Vidéo** loads the film from disk (or **URL / YT** from an address), and **Script** imports the text — SRT, DetX, Excel or Word.



The menu that opens an already saved project.

02 Pick the role

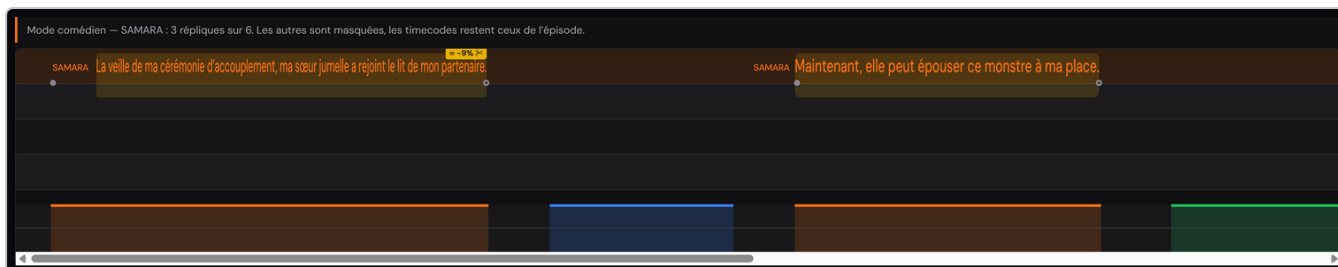
The **Rôle** menu lists the characters present in the episode. It is filled from the script: no prior setup is needed.



The Role menu, showing the episode's character list.

03 What the filter changes, and what it does not

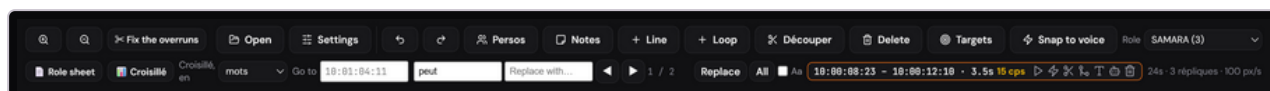
The band now shows only the chosen character's lines, and a banner states which one. **The timecodes do not move.** That is deliberate: a band compressed onto one role's lines would no longer match the picture, and the recording would land off. So the actor sees the others' silences, those are their cues.



The band filtered to a single character: their lines alone, at the episode's timecodes.

04 Export the role sheet

 **Feuille de rôle** gives the character's lines in film order, timecoded, with the word count, useful when an actor is paid by the line.



The Role menu set to a character, and the Role sheet button.

05 Record the whole band in one go

 **Enregistrer la bande** (record the band), in the dedicated bar above the band, starts the video and the microphone together: the video's own sound is muted automatically so it does not bleed into the take, and every line records at its timecode, with no need to stop at each one.

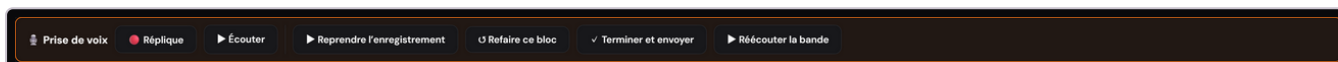
This bar is **always visible** as soon as Rythmo opens. Buttons grey out rather than disappear, with a tooltip explaining why — two more discreet placements were tried before this one, and a real actor never noticed either of them.



The recording toolbar mid-session: Pause, Redo this block and Listen back to the band.

06 Pause without losing anything

II Pause stops right where you are, without sending anything. During the pause, you can ► **Écouter** (listen to) a line already recorded or ↺ **Refaire ce bloc** (redo this block), which rewinds to the start of the line under the playhead and stops, ready to re-record. ► **Reprendre l'enregistrement** (resume) continues exactly where you left off.

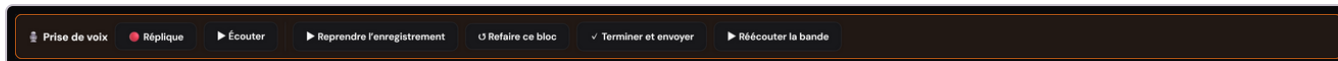


The recording toolbar while paused: Resume, Redo this block and Finish and send now enabled.

07 Finish and send

✓ **Terminer et envoyer** (finish and send), available once paused, closes the session and delivers **one single file** for the whole band, every line placed at its timecode — not one take per line to stitch back together. The file is named after the character, the project and the take number.

No accidental upload mid-session: **Pause** only pauses, this button alone delivers. So you can breathe, listen back, redo a block, then resume, without risking delivery of an incomplete band.



The Finish and send button, active once the band is paused.

Contractor side: receive and deliver

The invited voice actor, mixer or adapter: what they see, and what is expected of them.

2 minutes

01 See what you have been given

A contractor has only **two tabs**: their work and their invoices. The rest of the console is none of their business, and it is removed rather than left there to refuse them.

The **working folder** holds what the studio provides — video, DetX, script, series bible — and the **instructions** say what to know before starting.

My projects 2

What the studio has given you. **Delivering is not being paid** : the amount is only settled once the studio has approved the project.

The working folder holds what the studio gives you to work with; you hand in by dropping the link to yours in turn.

PROJECT	ROLE	DUE DATE	AMOUNT	STATUS	WORKING FOLDER	DELIVERY
Voix Samara — épisode 24 FATED BRIDE — épisode 24 FB-24	Comédien voix	12/08/2026	74 900 XOF	done	open	open 11/08/2026
Instructions from the studio Bible de série jointe. Samara tutoie Finn à partir de la scène 4.						
Link to the delivered folder (Drive, WeTransfer...)						
https://drive.exemple.ci/fb24-samara		<button>Save the link</button>				
Voix Samara — épisode 23 FATED BRIDE — épisode 23 FB-23	Comédien voix	16/08/2026	to be approved	in progress	open	nothing delivered
Instructions from the studio Épisode plus court : 168 lignes.						
Link to the delivered folder (Drive, WeTransfer...)						
https://drive.google.com/...		<button>Save the link</button> <button>I've finished</button>				

The contractor's view: two assignments, their deadline, amount and the studio's instructions.

02 Submit the delivery

You deliver by pasting the **link to the delivered folder**, then marking **I've finished**. **Delivering is not being paid**: the amount is only fixed once the studio approves the work.

Link to the delivered folder (Drive, WeTransfer...)

The delivery link field and its save button, on the contractor's side.

This tutorial online : <https://axeho.studio/en/tutorials-voice-actor.html>